



## MARCH 2024

## VOLUNTEER OPPORTUNITIES

### ADDRESS:

169 Main Street East  
Grimby, ON L3M 1P3

### ABOUT:

- West Lincoln Memorial Auxiliary is an incorporated charity, established in 1944 to serve and support West Lincoln Memorial Hospital
- This dedicated group of volunteers is celebrating its 80<sup>th</sup> anniversary in 2024
- Volunteers provide support to staff and patients in many areas of the hospital such as the Information Desk, Wards, Emergency Department, Mail Delivery, as well as prenatal tours, clerical assistance and more.
- Volunteers operate the Gift Shop, Café and Vendor Program; the proceeds from these, plus fundraising efforts all go towards the goal of purchasing much needed medical equipment for the hospital.
- Since 2010, the Auxiliary has raised over \$2,000,000 for hospital equipment and has pledged \$800,000 towards the building of the new hospital scheduled to open in 2025.

**TOGETHER WE  
CAN MAKE A  
DIFFERENCE**

### **Emergency Department (ED) | Waiting Room**

To provide support to the staff, patients and visitors in the ED. Greet patients upon arrival in the ED; provide wayfinding assistance to visitors/patients; answer basic questions for visitors/patients; and complete various tasks to support the ED.

**Monday – Friday, 11:00 am to 1:00 pm & 1:00 pm to 3:00 pm.**

### **Emergency Department (ED) | Assistant**

To provide support to the staff in the ED. This includes stocking supply carts and exam rooms.

**Variable hours/days.**

### **Gift Shop | Retail Sales**

To assist the Auxiliary by providing excellent customer service in the Gift Shop; process payments via Point of Sale (POS) system and pin pad payment; tidy shelves and replenish stock.

**Monday – Friday, 9:00 am to 12:00 pm & 12:00 pm to 3:00 pm.**

### **Same Day Surgery (SDS) | Courtesy Calls**

Provide SDS staff support through completing patient reminder phone calls.

**Variable hours/days.**

### **Café | Food Service**

To provide assistance with customer service; process payments via Point of Sale (POS) and pin pad systems; food prep (hot beverages and sandwiches), replenish stock on display, maintain cleanliness of Café.

**Monday – Friday, 8:00 to 11:00 am, 11:00 am to 1:30 pm & 1:30 to 4:00 pm.**

### **Information Desk | Lobby Reception**

To greet visitors and patients upon arrival in the front lobby; assist patients and visitors with navigating the hospital for appointments and visitations.

**Monday – Friday, 8:30 am to 12:00 pm & 12:00 to 3:30 pm.**

### **High School Student Program**

The High School Student Volunteer Program is available for people who are at least 14 years of age and are enrolled in High School. Current opportunities available in the Café at this time.

**Tuesday-Thursday, 4:00 to 6:00 pm.**

**If you are interested in any of the above volunteer opportunities, contact us at:**

**West Lincoln Memorial Auxiliary**

**905-945-2253, ext. 11391**

**www.wlmauxiliary.ca**

**Monday – Friday, 9:00 am to 12:00 pm.**